**南臺學校財團法人南臺科技大學 駐在外單位專任助理簽到表**

**聘用單位：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 所屬月份：\_\_\_\_ \_\_年\_\_\_ \_\_\_月**

**聘用人員身分：一般身分**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **日期** | **星期** | **簽到退時間** | | | **簽名** | | **時數** | **備註** |
| **上午** | | **下午** |
| **1日** |  |  | |  |  | |  |  |
| **2日** |  |  | |  |  | |  |  |
| **3日** |  |  | |  |  | |  |  |
| **4日** |  |  | |  |  | |  |  |
| **5日** |  |  | |  |  | |  |  |
| **6日** |  |  | |  |  | |  |  |
| **7日** |  |  | |  |  | |  |  |
| **8日** |  |  | |  |  | |  |  |
| **9日** |  |  | |  |  | |  |  |
| **10日** |  |  | |  |  | |  |  |
| **11日** |  |  | |  |  | |  |  |
| **12日** |  |  | |  |  | |  |  |
| **13日** |  |  | |  |  | |  |  |
| **14日** |  |  | |  |  | |  |  |
| **15日** |  |  | |  |  | |  |  |
| **16日** |  |  | |  |  | |  |  |
| **17日** |  |  | |  |  | |  |  |
| **18日** |  |  | |  |  | |  |  |
| **19日** |  |  | |  |  | |  |  |
| **20日** |  |  | |  |  | |  |  |
| **21日** |  |  | |  |  | |  |  |
| **22日** |  |  | |  |  | |  |  |
| **23日** |  |  | |  |  | |  |  |
| **24日** |  |  | |  |  | |  |  |
| **25日** |  |  | |  |  | |  |  |
| **26日** |  |  | |  |  | |  |  |
| **27日** |  |  | |  |  | |  |  |
| **28日** |  |  | |  |  | |  |  |
| **29日** |  |  | |  |  | |  |  |
| **30日** |  |  | |  |  | |  |  |
| **31日** |  |  | |  |  | |  |  |
| **合計時數** | | |  | | **當月薪資** |  | | |

**※特別休假請於當天填上【特別休假】**

受雇者簽章：　　　　　　　單位主管(計畫主持人)簽章：　　　　 駐在單位認證：